



## Efficiency Tip

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When it comes to RAC, complete and detailed medical record documentation is critical.

If your physician(s) dictates his/her office visit notes, one of the best ways to ensure timely and complete documentation is to have him dictate **in front of the patient**.

Benefits include:

- Dictating at the time of the encounter ensures more complete documentation. When the physician does dictation at the end of the day and must think back to the patient encounter, critical details are bound to be overlooked.
- Saves physician time currently spent dictating at the end of the day. Many physicians spend 60-75 minutes at the end of the day dictating. Studies show that dictation done at the time of visit takes less time than that same dictation done at the end of the day.
- Dictating in front of the patient reinforces your discussions with the patient and gives the patient the opportunity to ask for clarification if necessary. (Not only is this efficient, but it reduced malpractice risk as well.)

If your physician(s) does not dictate, you may want to consider it. Digital technology has improved greatly over the past few years. Look for more dictation and transcription technology updates in future issues of this newsletter, or go to [www.inhealth.us](http://www.inhealth.us)